**Holy Rosary Primary School**

**Minutes of H.S.A. Committee Meeting**

**Monday 21st May 2018**

**Present: Claire Largey, Carmel Burns, Cathy McCusker, Clare Ward, Donna Monaghan, Sinead Blaney, Joanne Patterson.**

**Apologies: Mary Clare Watson**

1. **Minutes of the last meeting:** All agreed the minutes were a fair record of the last meeting.
2. **Financial Update:** The School account is currently holding some HSA money (Sponsored Walk & Bingo Night). This will need to be sorted out soon. Carmel will organise this with Joan. HSA members with expenses can get these reimbursed at the school office.
3. **Fun Night: 8-06-18:**

The HSA has agreed to purchase a new BBQ, it will need to be stored properly. As the cost of the Playbuses has increased so much they will not be at Fun Night this year. The Photobooth, the bouncy castles, the Ice-cream van, Dinky Donuts and the petting zoo have all been booked.

* Halal Food, Nail Polish Stall, Tattoos, Biscuit Decorating, Face Painting, the Tuck Shop, Caricature Art (suggested price £2.50/£3), Hook a Duck, Space hoppers, Sponge throwing, Karoake and Penalty Shoot Out will all go ahead as before.
* Sinead Blaney has offered to run a Friendship Bracelet stall.

Cathy will ask Aidan McManus if he can run a Basketball challenge – Get 5 hoops and win £1 or a lolly.

* Balloon Art was too expensive and the Lucky Dip on Bakerross was not worth the price.
* Hair braiding – Portia may be willing to do this?

**Actions:**

* Ice Pops – Carmel will check with the kitchen if their freezers can be used for these.
* Entrance – Move entrance further in to school site up the side path towards the mobiles, so people can queue in the car park and have more people on the gates (2 tables at the front and 1 at the back gate), open a second entrance at the back gate and ensure that parents are warned in advance of this on the poster and by text.
* Carmel will check that the bins are emptied before Fun Night and that a supply of black bags is available.
* To be purchased – Tea, coffee, milk, biscuits, icing sugar, sprinkles, BBQ items.

TuckShop – Fredos, lollies, crisps, skittles, ice-pops, non-gelatin sweets.

Bottle of wine for Caricature artist.

More signage needs to be organised for each stall.

1. **P1 Coffee Morning:** *Recruiting new Parents*. The new p1 parents have been invited to school on 13/06/18 for a coffee morning at 9.15 am. This is an opportunity to invite some new parents to join the HSA. The timing of meetings could be changed so that they are not always in the evening. Organising a focus group to find out what newcomer parents would like from the HSA was also discussed. Sending a letter highlighting the work of the HAS, after Fun Night, to all parents was suggested. Joanne will forward a draft letter to Carmel

**Date of the next Meeting**: Monday 18th June: Review of Fun Night